



Executive Committee Meeting Minutes

Lee County, Illinois

Thursday, April 17, 2025, 11:00 AM

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

This meeting can be viewed in its entirety on YouTube using the web address below
<https://www.youtube.com/watch?v=Op3JF8ZmWNg>

I. Call to Order

Meeting was called to order at 11:00 a.m., by Vice Chair Tom Kitson.

- II. Committee Member Roll Call: Chair Bob Olson, Vice Chair Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, Tom Wilson, Nancy Naylor, Dean Freil
Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, Tom Wilson, Nancy Naylor, and Dean Freil all attended in person. Bob Olson was absent.

Also present: Keane Hudson (Board Member), Jeremy Englund (Administrator), Deb Phillips (Chief Deputy in the Clerk and Recorder's Office), Paul Rudolphi (Treasurer), and Becky Brenner (Board Secretary) all attended in person.

III. Public Attendees

Melanie Willstead was in attendance.

IV. Approval of the Minutes from the Previous Meeting - (March 13, 2025)

Minutes from the March 13, 2025, Executive Committee Meeting were approved as presented without modification.

V. Reports from Committee Chairs

All committee chairs took the opportunity to report items discussed and motioned forward during their committee meetings.

VI. Monthly Sheriff's Office Report Detailing Events Within the Department - Information Only

Clay Whelan asked that his report from Public Safety be added to the Executive Committee agenda so Board Members would be up to speed on the events happening at the Sheriff's Office.

VII. Administrator Report

Jeremy Englund reported that Susan Gillespie, Human Resources Director, is finishing her third week at the County and is doing an excellent job. He also reported that Joe Bay has been hired as the new Building Official and will be starting May 19th.

VIII. Unfinished Business

There were no items under Unfinished Business.

IX. New Business

A. *Technology Overlay District*

Jeremy Englund reported that he, along with Alice Henkel (Zoning Administrator), and Stephanie Sasscer (Assistant State's Attorney) have worked together to develop a new Zoning overlay district that would address a gap in the current zoning codes regarding technology and data-driven developments. These would include, but are not limited to technology campuses, modular nuclear projects, and research centers.

Motion to move Petition No. 25-PC-79 for the Technology Overlay District Ordinance, to the April County Board agenda to lay over until the May meeting. **Moved** by Nancy Naylor. **Second** by Dean Freil. **Motion** passed unanimously by voice vote.

B. Resolution: Battery Energy Storage Systems Moratorium

Jeremy Englund explained that the previous Battery Energy Storage Systems Moratorium had expired on March 31, 2025. This resolution would extend the moratorium until August 31, 2025.

Motion to move the Battery Energy Storage Systems Moratorium to the April County Board agenda. **Moved** by Dean Freil. **Second** by Mike Koppien. **Motion** passed unanimously by voice vote.

X. **Appointment(s) - 8 Appointments**

- A. Resolution: Reappointment of Eva Pitzer to the Dixon Community Fire Protection District Board of Trustees*
- B. Resolution: Reappointment of Jeffrey R. Politsch to the Paw Paw Community Fire Protection Board of Trustees*
- C. Resolution: Reappointment of Kevin Lalley to the Lee County Emergency Telephone System Board*
- D. Resolution: Reappointment of Ryan Buskohl to the Lee County Emergency Telephone System Board*
- E. Resolution: Reappointment of Steve Gilmore to the Lee County Emergency Telephone System Board*
- F. Reappointment of Jeremy Englund to the Reagan Mass Transit District Board of Trustees*
- G. Resolution: Reappointment of Lori Hillison to the Ashton Fire Protection District Board of Trustees*
- H. Resolution: Reappointment of Randall Ebert to the Ashton Fire Protection District Board of Trustees*

Motion to approve the eight (8) Reappointment Resolutions on the agenda all at one time. **Moved** by Jim Schielein. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

Motion to approve the reappointments of Eva Pitzer to the Dixon Community Fire Protection District Board of Trustee, Jeffrey R. Politsch to the Paw Paw Fire Protection Board of Trustees, Kevin Lalley, Ryan Buskohl, and Steve Gilmore to the Lee County Emergency Telephone System Board, Jeremy Englund to the Reagan Mass Transit District Board of Trustees, and Lori Hillison and Randall

Ebert to the Ashton Fire Protection District Board of Trustees. **Moved** by Nancy Naylor. **Second** by Dean Freil. **Motion** passed unanimously by voice vote.

XI. Raffle Report(s) - 2 Reports

- A. *Walton Fest - 02.03.25*
- B. *Walton Fest - 03.03.25*

Motion to put the February and March Walton Fest Raffle Reports on file with the County. **Moved** by Dean Freil. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

XII. Review of Per Diem Report for County Board Approval - March Meetings for May Payout
This item was for information only.

XIII. Executive Session

There was no request for an Executive Session.

XIV. March 20, 2025, County Board Agenda Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Invocation
- D. Roll Call
- E. Board Chair Announcements
- F. Approval of Board Minutes: March 20, 2025, County Board Meeting
- G. Joseph E. Meyer Resolution(s) - None
- H. Zoning and Planning
 - 1. Petitions Going To the Zoning Board of Appeals - 5 Petitions
 - a. Petition No. 25-P-1641 by Clay & Elizabeth Partington, as owners of certain real property identified as PIN 18-08-07-151-002 and commonly known as 601 Rock Island Rd., Dixon, Illinois, in South Dixon Township.
 - b. Petition No. 25-P-1642 by Pivot Energy IL 258, LLC, as lessee of certain real property identified as PINs 15-07-12-377-002 and 15-07-13-100-002, in Nelson Township.
 - c. Petition No. 25-P-1643 by Pivot Energy IL 259, LLC, as lessee of certain real property identified as PINs 15-07-12-377-002 and 15-07-13-100-002, in Nelson Township.
 - d. Petition No. 25-P-1644 by Pivot Energy IL 260, LLC, as lessee of certain real property identified as PINs 15-07-12-377-002 and 15-07-13-100-002, in Nelson Township.
 - e. Petition No. 25-P-1645 by Compton Community Fire Protection District, as owners of certain real property identified as PIN 05-17-11-300-007, and commonly known as 748 IL Route 251, Compton, in Brooklyn Township.
 - 2. Petitions Going To the Planning Commission - 1 Petition
 - a. Petition No. 25-PC-79 by the Lee County Zoning Administrator, was filed in which Petitioner seeks to amend the text of Title 10:

ZONING REGULATIONS of the Lee County Code of Ordinances to
replace Zoning Board of Appeals with Zoning Hearing Officer.

3. Petitions Coming From the Zoning Board of Appeals - No Petitions
 4. Petitions Coming From the Planning Commission - No Petitions
 - I. Administrator Monthly Update and Board Member Comments
 - J. Public Comments:
 - K. County Organization Presentations/Updates
 1. Tom Demmer - LCIDA Director - Quarterly Report and Updates
 - L. Reports of Committee
 - M. Unfinished Business
 1. Ord for Petition No. 25-PC-78 by the Lee Cty Zoning Administrator, was filed in which Petitioner seeks to amend the text of Title 10: ZONING REG of the Lee Cty Code of Ords to replace Zoning Board of Appeals with Zoning Hearing (held over in March)
 - N. New Business
 1. Resolution Opposing HB2827
 - ~~2. Technology Overlay District~~
**This topic was presented under Zoning as Petition 25-PC-79 under Petitions Going to the Planning Commission.
 3. Resolution: Battery Energy Storage Systems Moratorium
 - O. Appointment(s)
 1. Resolution: Reappointment of Eva Pitzer to the Dixon Community Fire Protection District Board of Trustees
 2. Resolution: Reappointment of Jeffrey R. Politsch to the Paw Paw Community Fire Protection Board of Trustees
 3. Resolution: Reappointment of Kevin Lalley to the Lee County Emergency Telephone System Board
 4. Resolution: Reappointment of Ryan Buskohl to the Lee County Emergency Telephone System Board
 5. Resolution: Reappointment of Steve Gilmore to the Lee County Emergency Telephone System Board
 6. Resolution: Reappointment of Jeremy Englund to the Reagan Mass Transit District Board of Trustees
 7. Resolution: Reappointment of Lori Hillison to the Ashton Fire Protection District Board of Trustees
 8. Resolution: Reappointment of Randall Ebert to the Ashton Fire Protection District Board of Trustees
 - P. Executive Session
 - Q. Approval of County Officer's Reports/Quarterly Treasurer's Report
 - R. Roll Call Approval of Monthly Revenue Reports, Claims Paid, Claims Paid in Vacation, and Payroll Paid
 - S. Approval of Board Member Mileage and Per Diem
 - T. Adjournment - County Board Meeting Agenda
- XV. Motion to Approve the Proposed County Board Agenda

Motion to approve the Proposed County Board Agenda. **Moved** by Tom Wilson.
Second by Dean Freil. **Motion** passed unanimously by voice vote.

XVI. **Adjournment - Executive Committee Meeting**

Motion to adjourn at 11:21 a.m. **Moved** by Tom Wilson. **Second** by Mike Koppien.
Motion passed unanimously by voice vote.

The next Executive Committee Meeting is scheduled for
11:00 a.m., Thursday, May 15, 2025

Respectfully submitted by:
Becky Brenner – Board Secretary